

## Online Home-School Learning Expectations

### Our commitment

We are doing everything we can to ensure all students/pupils have access to the best quality lessons during the Coronavirus pandemic, whether they are in school or at home. For pupils/students at home we have moved to a hybrid model of on demand learning and live learning.

All pupils/students will need a PC, laptop or similar device and internet access. Any student/pupil who does not have this will be lent the appropriate technology by their school.

This is new territory for all of us and we have trained staff in different ways to teach online and are constantly reviewing and improving our processes.

These expectations have been established to ensure teachers can teach, pupils/students can learn and that this can happen efficiently and safely.

### We ask staff to:

- Maintain normal expectations for students/pupils, as they would in school lessons.  
Ensure that:
  - Students/pupils are aware of these expectations when delivering live lessons.
  - Appropriate privacy settings are in place and GDPR compliance is maintained.
  - Only relevant pupils/students can access the lesson.
  - Pupils/students are not sharing personal information via the chat function.
  - Students/pupils have their microphone and camera turned off when appropriate as directed by the teacher leading the lesson
  - Challenge any inappropriate behaviour from pupils/students and report it as they would in school. In the case of serious or persistent disruption, remove student from the online learning activity to ensure the learning of other pupils/students can progress.
  - Report any safeguarding concern to the relevant safeguarding leads using the usual channels.
  - Primary : Have two adults within 'live' lessons

### We ask pupils/students to:

- Log on for the lesson in good time and be ready to learn (when the meeting code is available)
- Behave as if they were in school and in the classroom
- Only use school email address, chat or instant messaging when communicating with staff.
- Only access their school accounts, not personal accounts, while in a lesson or for any school issues.
- They must not share or access any unsuitable material.
- Ensure conversations using the chat function or speaking over their microphone are appropriate and related to the lesson.
- Understand that any misbehaviour will be dealt with through the usual sanctions system

### We ask parents to:

- Recognise that this is new to all of us and at times things may not go perfectly
- As best as they can, help their child to work in a suitable quiet place. (not a bedroom - should be a room downstairs) If this is difficult, please contact the school as we may be able to provide headphones
- Children should be dressed appropriately (no nightwear)
- Contact the school immediately if their child does not have access to the technology needed to join the online lesson – we can help.
- If the teacher is aware of unintended audience members attending the lesson, they can either end the live element of the lesson and move students/pupils onto 'non-live' work or remove the pupil/student from the 'live session'. The teacher will then report their concerns to a senior leader who will contact the parent/carer Communicate with the school only through normal established communication channels
- Children and parents **MUST NOT** take images or make recordings of the screen when part of the LIVE learning sessions.